DURATION-DRIVEN® EXECUTIVE & SPONSOR TRAINING - COURSE OUTLINE AND DESCRIPTION

WHY INVEST IN PROJECT MANAGEMENT
- Project Challenges
- The Project Life Cycle
- Elements of Project Management (Time, Cost   and Quality)

WHAT RESULTS CAN YOU EXPECT
- Project Expectations
- How to Set Up Your Team For Success

BEST PRACTICES & SPONSOR RESPONSIBILITIES THROUGHOUT THE DURATION-DRIVEN METHODOLOGY
- Project Management Process Overview
- Sponsor Alignment & Sponsor Document Creation
- Project Charter Creation & Sponsor Responsibilities
- Work Breakdown Structures
- Project Plan Development & Sign-Off
- Control Process Best Practices

CONCLUSION
- Why Projects Succeed

OVERVIEW

Successful project management begins with company leadership and their ability to hold their project management staff accountable for completing world class project management. This course teaches project management techniques and best practices to company executives and project sponsors to help them effectively participate throughout the entire project management life cycle and ensure all benefits of the Duration-Driven methodology are achieved on their projects. The presentation is purposely structured to include substantial opportunities for participants to engage in discussions with the instructor about adapting the general techniques taught in the workshop to the unique characteristics of their projects and company culture.

AUDIENCE

This course targets company executives and leadership personnel that will be fulfilling the roles of executive sponsor or project sponsor on programs or projects that will be utilizing the Duration-Driven methodology within their organization. The course content is not only applicable to individuals who will function as project sponsors but also to project managers and project leadership that will be interacting with project sponsors regularly throughout the project life cycle.

COURSE DURATION

The course consists of 4 hours of instruction including lecture and regular discussion panels to help answer questions and adapt what is learned to each company's unique culture.

COURSE CONTENT

The course teaches students how to guide their project teams through the project life cycle and set clear objectives along the way to ensure their team can clearly define a project, develop an initial project plan, compress the schedule to achieve deadline dates, and effectively control the project through to successful completion. Each student is provided a four-chapter notebook at the beginning of the course that is used during the four-hour program to follow the lecture material, record notes, tips, and other project-specific information. The notebook serves as an excellent reference tool for planning and controlling future projects.

PREREQUISITES

Project team members must have attended the Duration-Driven Planning & Control Workshop.