

SENIOR CONSULTANT

GENERAL JOB DESCRIPTION:

Leads large cross-functional project teams with complex, challenging projects through the development of sponsor documents and high-level schedules; project charters that concisely define the project scope and objectives; work breakdown structures that include deliverables, work phases, and activities; and network diagrams that identify the precedence relationships, durations, responsibilities, and resources for all activities.

WORK EXPERIENCE REQUIREMENTS:

Ten or more years of progressive work experience in such fields as new product development, systems integration, and/or project management.

Proficient in the use of all industry-standard project management software systems (e.g., Primavera P3, P3e, SureTrak, and MS Project) and in the use of Microsoft Office applications (e.g., Word, Excel, and PowerPoint).

EDUCATION REQUIREMENTS:

Bachelors degree is required, and a technical or business focus (e.g., Engineering, Business, or Business Administration) is preferred. MBA is preferred but not required.

ATTRIBUTES:

Strong leadership traits and the ability to perform in an environment without onsite supervision or assistance.

Good listening skills, as well as strong analytical and organizational skills.

Executive-level oral and written communication skills, ability to work as a highly motivated self-starter (requiring little supervision), excellent people skills, ability to work as a team player, and ability to multitask effectively.

